

## THREE GUINEAS TRUST

# Remuneration, expenses, access costs and IT costs

### Remuneration

Panel members will be paid at a rate of £150 a day or £75 a half day (under 4 hours).

Remuneration will be offered as a single payment equivalent to 5 days a year. Practical arrangements can be made to ensure payment does not impact on other income including benefits if necessary.

Payment will be by bank transfer (BACS). Payment will only be made to bank account held in the panel member's name (this includes joint accounts).

### Expenses

Expenses will be met as follows:

- Trains – fares costing no more than a standard class Anytime single or return ticket
- Coaches and buses – single or return journey fare
- Transport for London and other metro transport schemes – single or return journey fare or proportional costs for season tickets
- Taxi and private hire cars – single fare or round-trip fare each way (journeys over 25 miles should be agreed in advance)
- Car – 45p per mile
- Motorcycles – 24p per mile
- Cycles – 20p per mile
- Parking – at cost
- Hotels – room costs, internet, breakfast and dinner
- Meals – breakfast before 10am and dinner after 5pm up to £35 per person per meal

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### **Access costs**

Access costs for taking part in the panel will be met in full. Please discuss your requirements with us..

Expenses will also be paid for disabled people's personal assistants and assistance dogs.

### **Childcare costs**

Childcare costs for taking part in the panel will be met in full. Please discuss your requirements with us.

### **IT costs**

For people who do not have adequate IT and internet access, we will contribute to the cost of the IT that is needed for you to take part in the panel. Please discuss your requirements with us.

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